



HEALTH & SAFETY POLICY

Core Health Consultancy
Trading as
iCareiMove
iCareiMove Coaching Academy

Introduction

The company policy on health and safety is:

- To provide and maintain safe and healthy working conditions, equipment and systems of work for all employees
- To provide information, training and supervision for employees
- To accept responsibility for the health and safety of other people who may be affected by the company's activities
- To consult with employees on matters affecting their health and safety
- To prevent accidents and cases of work-related ill health
- To review and revise the policy as necessary at regular intervals

Data Protection

When an individual reports suspected health and safety concerns, the company will process any personal data collected from the point at which the individual makes the report. This data will be held securely and accessed by, and disclosed to, individuals only for the purposes of dealing with the health and safety compliance.

Applicability

The policy applies to all employees and partners and also applies to other people who work for the company e.g. self-employed staff, temporary staff and contractors. It also applies to other people, clients and service users who visit the premises.



The Policy

- All members of the company have responsibility for health and safety and should:
 - report any areas of concern to the Company Director
 - be mindful of colleagues and service user’s safety when working
 - adhere to any policies or training received on any health and safety topics
 - ensure they are trained and competent in any duties they do before carrying out anything that could harm the health and safety of themselves, a colleague or a member of public/third party

The responsibilities and actions include:

- Overall responsibility for health and safety is held by the company directors
- Helen Tite has day-to-day responsibility for ensuring the policy is put into practice
- In the case of an accident or emergency the employee will contact the emergency services by dialling 999 or make their own way to a Minor Injuries Unit.
- The requirement to ensure that visitors are made aware of hazards and emergency information
- The requirement for all new recruits to be made aware of/given training on health and safety matters which affect them. Including and not limited to
 - Accident and injury reporting (RIDDOR)
 - First aid and resuscitation
 - Manual handling
 - Fire safety
 - Evacuation procedures
 - VDU use
 - Building security + Building hazards & emergency information
 - Bullying and harassment

Advice and guidance on Health and Safety at Work can be found on the Health and Safety Executive website at www.hse.gov.uk.

DECLARATION

On behalf of Core Health Consultancy/iCareiMove and iCiMCA we, the undersigned, will oversee the implementation of the Child Protection Policy and take all necessary steps to ensure it is adhered to.

Signed:

(n.b. One of the signatories should be the Welfare Officer)

Name:

Name:

Position within Core Health
Consultancy/iCareiMove and iCiMCA

Position within Core Health
Consultancy/iCareiMove and iCiMCA

Date:

Date:
